





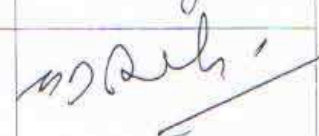


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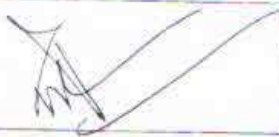

Members present in the meeting of Board of Governors, Cambridge Institute of Technology, Tatisilwai, Ranchi held on **28.05.12** at **6:00 PM** in **Hotel Capitol Hill, Main Road, Ranchi.**

ATTENDANCE SHEET

Sl. No.	Name	Designation	Signature
01.	Dr. Bahadur Singh Chairman Cambridge Institute of Technology	Chairman	
02.	Dr. Arun Kumar Director, Dept. of Science & Technology Government of Jharkhand	Member	
03.	Mr. K. K. Sahu Joint Director, Dept. of Science & Technology Government of Jharkhand	Special Invitee	
04.	Smt. Janki Devi Secretary Cambridge Institute of Technology	Member	
05.	Sri B. K. Chand, Rtd. I.A.S. Kusum Vihar, Morabadi, Ranchi	Member	
06.	Prof. (Dr.) A. Bhattacharyya Principal Cambridge Institute of Technology	Member	
07.	Prof. (Dr.) C. K. Singh Professor & H.O.D., Dept. of Civil Engineering, C.I.T.	Member	
08.	Prof. (Dr.) S. P. Singh Professor Dept. of Civil Engineering Cambridge Institute of Technology	Member	

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Sl. No.	Name	Designation	Signature
09.	Dr. Pallavi Chouhan H.O.D., Dept. of English Cambridge Institute of Technology	Member	
10.	Mr. Navneet Kumar Singh Vice - Chairman Cambridge Institute of Technology	Member	
11.	Dr. K. K. Singh Joint Director, CGHS Opposite Cambridge School, Tatisilwai, Ranchi.	Member	
12.	Sri A. K. Singh Registrar Cambridge Institute of Technology	Coordinator, TEQIP	
13.	Sri P. K. Sen Director (Fin.) Cambridge Institute of Technology	Nodal Officer (Fin.), TEQIP	
14.	Prof. Arshad Usmani H.O.D. Dept. of Computer Science & Engineering C.I.T., Tatisilwai, Ranchi.	Nodal Officer (Procurement), TEQIP	
15.	Prof. Praveen Kumar Assoc. Professor Dept. of Civil Engineering C.I.T., Tatisilwai, Ranchi.	Nodal Officer (Academic), TEQIP	
16.	Sri P. K. Sarkar C.O.O	Special Invitee	

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Minutes of the 3rd meeting of Board of Governors of Cambridge Institute of Technology

Meeting of the Board of Governors of Cambridge Institute of Technology was held at Hotel Capitol Hill, Main Road, Ranchi on 28.05.2012 at 6.00 P:M under the Chairmanship of Dr. Bahadur Singh, Chairman, Cambridge Institute of Technology, Tatisiwai, Ranchi.

The following members were present in the meeting :

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|----|---|---------|
| 01 | Dr. Bahadur Singh
Chairman
Cambridge Institute of Technology | Member |
| 02 | Dr. Arun Kumar
Director,
Dept. of Science & Technology
Government of Jharkhand | Member |
| 03 | Mr. K. K. Sahu
Joint Director,
Dept. of Science & Technology
Government of Jharkhand | Member |
| 04 | Smt. Janki Devi
Secretary
Cambridge Institute of Technology | Member |
| 05 | Sri B. K. Chand, Rtd. I.A.S.
Kusum Vihar, Morabadi, Ranchi. | Member |
| 06 | Prof. (Dr.) A. Bhattacharyya
Principal
Cambridge Institute of Technology | Member |
| 07 | Prof. (Dr.) C. K. Singh
Professor & H.O.D.,
Dept. of Civil Engineering, C.I.T. | Member |
| 08 | Mr. Navneet Kumar Singh
Vice - Chairman
Cambridge Institute of Technology | Member |
| 09 | Dr. Parvati Chouhan
H.O.D., Dept. of English
Cambridge Institute of Technology | Member |
| 10 | Sri A. K. Singh
Registrar
Cambridge Institute of Technology | Invitee |
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- | | | |
|-----|--|---------|
| 11. | Sri P. K. Sen
Director (Fin.)
Cambridge Institute of Technology | Invitee |
| 12. | Prof. Arshad Usmani
H.O.D., Dept. of Computer Science
& Engineering
C.I.T., Tatisilwai, Ranchi. | Invitee |
| 13. | Prof. Praveen Kumar
Assoc. Professor
Dept. of Civil Engineering
C.I.T., Tatisilwai, Ranchi. | Invitee |
| 14. | Sri P. K. Sarkar
C.O.O. | Invitee |

Members discussed agenda wise and unanimously took the following resolutions :

Agenda – 01 : Confirmation of the minutes of the last meeting.

Resolution – 01 : Minutes of the last meeting was confirmed.

Agenda – 02 : Approval of the proposed expenditure of TEQIP under different heads.

Resolution – 02 : Total fund allocated to meet the recurring & non – recurring expenditure of the project for the year (2011 – 12) is Rs. 40.00 lacs. As per the guidelines of PIP the project consists of 8 activities each having definite allocation of fund. Members discussed each activity of the Project & resolved to utilize the fund strictly as per the guidelines of PIP.

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|-----|---|--------------------------------------|
| 01. | Activity
Improvement of Teaching, training &
learning facilities Procurement of Goods /
Consultant Services | Allocation
Rs. 20.00 lakhs |
|-----|---|--------------------------------------|

It was resolved that as the procurement plan of Goods / Consultant Services has been uploaded to PMSS for approval. The fund will be utilized as per the approval of PMSS.

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|-----|---|-------------------------------------|
| 02. | Activity
Providing Teaching & Research Assistantship
to increase enrollment in existing & new
PG programs in Engineering discipline | Allocation
Rs. 4.80 lakhs |
|-----|---|-------------------------------------|

It was resolved that 3 M. Tech. students (Non GATE/non Sponsored/non employed) each of Mechanical & Civil Engineering selected strictly on merit basis will be given Teaching assistance ship @ Rs. 8,000/- for 20 months for M.Tech. course from TEQIP fund.

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| 03. | Activity
Faculty & Staff development for improved competence
based on Training Needs Analysis (TNA) | Allocation
Rs. 6.00 lakhs |
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It was resolved that 2 faculty members would be selected out of M.Tech. pursuing, strictly on merit basis and would be given course fee @ Rs. 1.00 lakhs per faculty under up gradation of qualification of teaching faculty.

Similarly 02 faculty members selected on merit basis out of Research Scholars would be given course fee @ Rs. 1.00 lakh per faculty under Research competence up gradation of faculty.

It was also resolved that Technical supporting staff in a group of four phase wise be sent for specialized training in nearby reputed Laboratory / Training Centres. The course fee would be met from TEQIP fund.

	Activities	Allocation
04.	Enhanced interaction with Industry	Rs. 1.60 lakhs

It was resolved that both the Institute & Industry should exchange their Experts, so that they may know each other. Experts from Industry should deliver lectures/import training to Institute people, similarly specialized faculty should be sent to industry if invited, the travel cost, Hospitality & Honorarium will be paid from the TEQIP fund as per the guidelines of PIP.

05.	Activities Institutional Management Capacity Enhancement	Allocation Rs. 1.20 lakhs
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It was resolved that a talk of Experts on the Role of Board of Governors member's be organized for orientation of Board Governors member.

06.	Activities Implementation of Institutional Reforms	Allocation Rs. 0.80 lakhs
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It was resolved that there should be a regular reforms in Institute curriculum in every 03 to 04 years, to make the curriculum as per the market demand and Institute should move for NBA Accreditation.

07.	Activities Academic Support for weak Students	Allocation Rs. 1.60 lakhs
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It was resolved that weak students be identified subjectwise, the list be sent to State Project Facilitation Unit. Expert teacher from inside & outside the Institute be deputed to take remedial classes, the regular improvement of Students be maintained. T.A./D.A and Honorarium be paid to the experts for taking remedial classes as per the norms of PIP.

08.	Activities Incremental Operating Cost	Allocation Rs. 4.00 lakhs
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It was resolved that the particulars mentioned in the Activities be performed within the allocated expenditure as per the norms of PIP.


Finally it was resolved that the Institutional TEQIP Unit be advised to submit proposals for Staff Development Programme under TEQIP on the domain based on TNA for approval. The same may be conducted within the permissible expenditure for private Unaided Institutions participating in sub component 1.1 with the consent of SPFU subject to approval of NPIU.

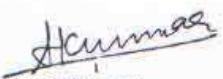
Agenda - 03 : Any other matter with the permission of the Chair.


Resolution - 03 :


- (i) It was resolved that hard copy of PIP be given to Board of Governor members from the next meeting.
- (ii) It was resolved that Prof. (Dr.) C. K. Singh be authorized to do necessary action for installation of ATM of a Bank at Cambridge Institute of Technology Campus.
- (iii) It was resolved that Director (Fin.) be asked to write hard letter to Punjab National Bank intimating it to close the Institute's Account if ATM is not installed at Cambridge Institute of Technology Campus within fifteen (15) days.
- (iv) It was resolved that Scheme for provision of AICTE fund for modernization of laboratories of the Institute be downloaded and proposal for the same be sent to AICTE at earliest convenience.
- (v) It was resolved that faculty members be asked to submit proposals for Seminars research grant etc. to AICTE. The Principal is being authorised to take necessary steps in this regard.

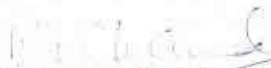
The meeting ended with vote of thanks by chair.



(Dr. Bahadur Singh)
Chairman
Cambridge Institute of Technology


(Dr. Arun Kumar)
Director,
Dept. of Science & Technology
Government of Jharkhand



(Mr. K. K. Sahu)
Joint Director,
Dept. of Science & Technology
Government of Jharkhand

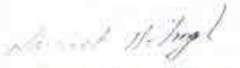

(Smt. Janki Devi)
Secretary
Cambridge Institute of Technology


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(Dr. Pallavi Chouhan)
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Cambridge Institute of Technology


(Mr. Navneet Kumar Singh)
Vice - Chairman
Cambridge Institute of Technology

